

EMERALD EXPOSITION OFFICIAL POLICY FOR EXHIBIT SPACE CANCELLATION DUE TO VISA DENIAL

According to the Exhibit Space Agreement issued by Emerald Exposition, if an exhibiting company cancels participation for any reason after the stated balance due date, the exhibitor will remain liable for the full amount of the booth fee. In an effort to accommodate international exhibitors who are required to have a personal visa to enter the U.S., Emerald Exposition policy was recently revised.

If a company should be unable to exhibit due to the denial of a visa to its employee(s), the following policy applies:

- Refunds and transfers for visa denial are issued only when all persons from an individual company are denied their visas. If any person is granted visa approval, the company will not be issued a refund as they are still able to participate.
- With a written cancellation notice to Exposition of at least forty-five (45) business days prior to the opening of the Show, 90% of the total exhibit fee as stated on the exhibit space agreement, will be either transferred to the next Show or refunded. A 10% administration fee, is non-refundable, and non-negotiable.
- Official documentation supplied by the U.S. Embassy at the time of the visa denial must be given to Emerald Exposition within 10 days of cancellation notice in order for any transfer or refund to be processed.
- If an exhibitor cancels its exhibit space less than forty-five (45) business days before the Show, the exhibitor is liable for the full amount of the exhibit fee as stated on the Exhibit Space Agreement. No transfers or refunds will be honored, so please be sure to set the date for your personal interview with this cancellation policy in mind.